

# Journal Regulations

## 1. Purpose

These regulations aim to determine matters related to the submission and review of papers for the *Journal of the Korean Institute of Interior Design* (hereinafter referred to as “the Journal”)

## 2. Author Qualification

All authors must be regular members of the Korean Institute of Interior Design (KIID). However, even if they are not a regular member, they can submit their papers with a regular member as the lead author of the paper in the case of interdisciplinary research. If this is the case, the relevant documentary evidence to prove the interdisciplinary research must be submitted for the editorial board to review.

## 3. Submission of Papers

(1) Papers may be submitted at any time through the online submission system, and the deadline for submission is at the end of each month. The date of submission of the paper is set at the date of submission of the paper in the online submission system of the website.

(2) Manuscripts must be written according to the Journal's manuscript editing guidelines and submitted through the online submission system. The submission method is as follows.

① A paper for review must be submitted by deleting the author(s)' name(s) and affiliation(s) and in the form of a PDF file.

② A paper submission must be submitted using the forms provided by the online submission system.

③ A final version of the paper for publication must be submitted in the form of a Word file (author(s)' names and affiliation included).

## 4. Acceptance of Papers

(1) The editorial board decides whether to accept the paper under the paper review regulations.

(2) The following papers will not be accepted.

① Papers that are inconsistent with the purpose of the Journal or have no relation to it.

② Papers that have already been published and are recognized as losing their significance (however, even papers presented at the KIID conferences may be accepted if they are composed of newly developed content and topics).

③ Papers that do not conform to the rules for manuscript editing guidelines.

(3) The date of acceptance of the paper is the date the editorial board decides to publish it.

(4) Authors are permitted to publish up to two papers in each issue.

## 5. Publication of Journal

The Journal is published six times a year, and scheduled publication dates are the end of February, April, June, August, October, and December.

## 6. Restriction on the Number of Publishing

Papers with the same title may be submitted up to two times. However, an exception is made in the case of research results supported by the government or the National Science Foundation, but relevant supporting documents must be submitted. However, the research scope of the paper must be different for each edition, and the subtitle should be specified differently.

## 7. Return of Papers

Papers submitted will not be returned.

## 8. Proofreading

In principle, the author should have the paper proofread. However, under the author's responsibility, the editorial board may cooperate.

## 9. Publication Fee

(1) Authors must pay the review fee and the publication fee per paper, and if the number of pages exceeds eight, an excess fee must be paid for each additional page.

(2) If the authors want a separate print one, they must apply for the number of copies at the notification of

acceptance and pay the fee by the time the first proofreading is completed.

**10. Others**

Matters not mentioned in this Regulation must be in accordance with general practice.

**Supplementary Provision**

These Regulations must be in effect on the date approved by the Board of Directors.