

Paper Review Guidelines

Article 1 (Objectives)

The Paper Review Guidelines shall aim to stipulate the matters associated with the review of papers submitted to the Journal of the Korean Institute of Power Electronics (KIPE).

Article 2 (Submission)

Papers shall be submitted through the website of KIPE. The chair of the editorial board shall determine if the paper contribution rules are properly observed. If a paper fails to meet the requirements, the reasons for the rejection are stated, and the paper is returned to the corresponding author under the name of the chair of the editorial board, or a revision is requested. The papers that meet the requirements are numbered, and the acceptance of the paper is notified to the corresponding author.

Article 3 (Assignment of Editorial Board Member)

The chair of the editorial board shall assign an editorial board member to a paper that meets the related requirements.

Article 4 (Nomination of Paper Reviewers)

The editorial board member shall check a percentage of the manuscript for plagiarism, nominate at least three paper reviewers, and notify them to the bureau.

Article 5 (Review Report)

- ① The paper reviewers shall complete the paper review and evaluation within the designated period.
- ② If more than two review reports are received during the evaluation, the bureau shall notify the editorial board members of the details.
- ③ Unless a review report is submitted within the evaluation period, the editorial board member shall urge the paper reviewers to speed up the review and evaluation process.

Article 6 (Judgment of Evaluation)

The editorial board member shall collect the results of the paper review and make a judgment. Then, he/she shall report the results to the chair of the editorial board. The results shall be judged as follows: In the case of a letter paper, a paper review is allowed only once and ③ does not apply.

- ① In case of "Publishable," the paper shall be chosen as it is without revision.
- ② In case of "Publication after Revision," once the paper is revised by the author, the editorial board member shall examine the revision and decide if it should be published or not.
- ③ In case of "Reevaluation after Revision," the author shall correct the problems detected by the paper reviewers. Then, he/she shall have a contributor's opinion attached and submit the paper to the paper reviewers for reevaluation. In principle, however, a paper review is allowed just once (in case of an URGENT paper) and up to twice (in case of general papers). The number of paper evaluations shall be decided by the editorial board member.
- ④ In case of "Non-Publishable," the paper shall be rejected.

Article 7 (Notification of Result of the Evaluation)

The chair of the editorial board shall give the result of the paper evaluation to the authors and then have him/her take any necessary follow-up actions.

Article 8 (Revision Deadline of the Paper)

Authors shall submit a reply within 90 days. If authors do not submit a modified paper and a reply within 90 days for no specific reason, the paper will be rejected.

Article 9 (Restriction on Evaluation)

Those who are listed as one of the authors or who are assigned as an Editorial Board Member of the submitted papers shall NOT engage in paper evaluation. For a paper submitted by the chair of the editorial board, a vice chair shall act as the chair.

Article 10 (Intervention of Submission of Documents)

If there is an inquiry or request for submission of documents from the paper reviewers, the editorial board member shall have it properly taken care of.

Article 11 (Miscellaneous)

The matters not stipulated in the Paper Review Guidelines shall be stipulated by the editorial board.

Supplementary Provisions

1. The Paper Review Guidelines shall become effective on October 1, 1998.
2. The partial amendment of the Paper Review Guidelines shall begin on November 10, 2012.
3. The partial amendment of the Paper Review Guidelines shall begin on April 26, 2017.
4. The partial amendment of the Paper Review Guidelines shall begin on June 11, 2020.